



Catalog Supplement
Volume 27: July 2025
Supplement Effective: October 13, 2025

Page 25

DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM COURSE COMPLETION

Students who fail any 2 classes with the DMSA extension will be terminated from the program.

Page 35

ATTENDANCE POLICY NURSING CLINICALS

A clinical makeup fee will be assessed for makeup hours. Students will be responsible for \$200 for each missed clinical. Students will be allowed to miss one clinical day per course, with a maximum of two missed clinical days per quarter. Students will be notified by the Nursing Director or Clinical Coordinator when the scheduled make up day(s) will occur. Arriving late will result in being dismissed that day from clinical and scheduled for a makeup. In the case of interruption due to unsatisfactory attendance, students may re-enter missed courses in the next available course on a space available basis. Note: Appropriate reports will be made to the Department of Veteran's Affairs when necessary.

Effective June 29, 2026

Page 25

LIMITED MEDICAL RADIOGRAPHY PROGRAM COURSE COMPLETION

To maintain academic standards and ensure student readiness for clinical practice, the LMR Program enforces the following course failure limits:

- Students may not exceed **three (3) failed courses total** throughout the entire LMR program.
- **Any student who accumulates three (3) course failures will be removed from the program.**
- No individual course may be failed **more than two (2) times**.
 - A second failure of the same course will result in removal from the program, regardless of the total number of failed courses.

This policy applies to all required coursework, including didactic, lab, and clinical components. Course failures include any grade considered failing per program standards.

These limits are in place to support student success, maintain program integrity, and ensure graduates are prepared to safely and competently perform in clinical and professional settings.

Effective April 23, 2026

Page 36-37

Filing a Complaint with the Kentucky Commission on Proprietary Education

To file a complaint with the Kentucky Commission on Proprietary Education, a complaint shall be in writing and shall be filed on Form PE-24, 2017 Form to File a Complaint, accompanied, if applicable, by Form PE-25, Authorization for Release of Student Records. The form may be mailed to the following address: Kentucky Commission on Proprietary Education, 500 Mero Street, 4th Floor, Frankfort, Kentucky 40601. The forms can be found on the website at <http://www.kcpe.ky.gov/>.

Existence of the Kentucky Student Protection Fund

Pursuant to KRS 165A.450 All licensed schools, resident and nonresident, shall be required to contribute to a student protection fund. The fund shall be used to reimburse eligible Kentucky students, to pay off debts, including refunds to the students enrolled for one (1) academic year or less from the school at the time of the closing, incurred due to the closing of a school, discontinuance of a program, loss of license, or loss of accreditation by a school or program.

Process for Filing a Claim Against the Student Protection Fund

To file a claim against the Kentucky Student Protection Fund, each person must submit a signed and completed Form for Claims Against the Student Protection Fund, Form PE-38, 2017 and provide the requested information to the following address: Kentucky Commission on Proprietary Education, 500 Mero Street, 4th Floor, Frankfort, KY 40601. The form can be found on the website at <http://www.kcpe.ky.gov/>.